

Benton County Master Gardener Association
Board Meeting – June 1, 2020
Virtual Meeting
9:00 am – 10:00 am

In attendance: ☐ Bob Smythe ☐ Rich Taylor ☐ Deborah Hobbs ☐ Linda Steppan
☐ David Dowrie ☐ Nancy Tovar ☐ David Mandel ☐ Deb Kern ☐ Paula Lupcho
☐ Diana Allen ☐ Debbie Wray ☐ Dale Collins ☐ Jana Tindall ☐ Marge Alig
☐ Alan Taylor ☐ Brooke Edmunds ☐ Elizabeth Records Guest: Jennifer Klammer

President Nancy Tovar called the meeting to order at 9:05 am

Welcome and Gardening Moment All

- Alan shared pics of wildflowers in his orchards
- Nancy slipped on moss this morning while walking her dogs – skinned her ankle and injured her pride!
- Bob has had recent deer invasions and is planning on raising his fence.
- Diana showed a short video of a neighborhood park project

Adopt Minutes of previous meeting

- ☐ It was moved, seconded, and passed unanimously to approve the minutes, as presented, from the May 2020 board meeting.

Update on Seed to Supper Jennifer Klammer

- Home Course – Garden educating in a new way
 - Community Garden Education Team (CGET)
 - Innovative programs recently developed
 - Teamed with OSU traditional classes
 - Want to do more hands-on classes
 - Classes were recorded and available on Extension website
 - Exploring possibility of providing educational opportunities via phone for those without internet access
 - May continue web class options in the future
- Leah had idea in early March to do a Zoom Seed to Supper series of four classes – 18 attendees. Mailed out materials to participants but unfortunately could not do hands on activities. They actually had better attendance in this medium possibly due to easy accessibility
- Emily Herb – idea to have “ask a veggie expert” – four one-hour sessions. Elizabeth instrumental in setting up sessions. One meeting included ASL interpreters using two ASL students.
- Scheduling two more June dates – checking into Spanish speaking members to see if they want to do classes in Spanish
- Brooke working with library on setting up one-hour video series

- Possible collaboration between BCMG and the Chintimini Senior Center Fall/Winter 2020-21

Officer Reports

Treasurer's Report

Marge Alig

- Financials
 - Review of May checkbook and expense summary
 - Review of May Financial Summary – *see attached*
- Vote on whether to roll over the July CD coming due
 - Alan voiced concern on the ownership of a greenhouse in this pandemic environment. As BCMG is part of the Extension program we are still bound by OSU guidelines and rules.
 - ☐ It was moved, seconded, and passed unanimously to approve the creation of a 12-month CD in the amount of \$20,000.
 - ☐ It was moved, seconded, and passed unanimously to approve the rollover of the July 8th CD which is currently at \$30,650.

President

Nancy Tovar

- Leadership and Conflict Resolution workshop
 - Zoom workshop held through the Corvallis Chamber of Commerce with a follow-up meeting.
 - Develop a common understanding of the problem being addressed – review with Brooke
 - What do we want as an outcome on this topic?
 - Review of materials provided at the workshop – could use in a mentor training scenario – importance of making trainees feel welcomed
 - Official conflict resolution team?
 - Look at diversity and inclusion of MG membership
 - Elizabeth shared OSU is looking at learning through the lens of inclusion and equity in learning (close captioning)
- Photo Contest
 - Discussed options for maintaining MG connections through photos – possibly a photo gallery instead of a contest.
 - Linn County is putting together a retrospective of past garden tours since they can't hold one this year.
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Vice President

Alan Taylor

- Alan is looking at ways to have membership meetings in the near future.

- Should we try and find a venue for a picnic? Most members were uncomfortable with planning a face-to-face gathering.
- The discussion focused on continuing with Zoom meetings and possibly hold meetings throughout the summer.
- Plan on Greens Party for now
- October Membership Meeting
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- Voting for officers
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Extension Report

Brooke Edmunds and Elizabeth Records

- OMGA Grant – Propagation classes
 - Brooke submitted a proposal to OMGA for Benton County for \$500 to bring in speakers to increase MG skills on plant propagation. Working w/Christina Clark
- Update on Help Desk Dashboard
 - The Help Desk Dashboard is now live, and people are starting to use it. People can sign up for a shift, but Elizabeth is requesting that people watch the training video first.
 - When you sign up for a Help Desk shift, you'll be sent a link on how to use the tool.
 - Question from Alan – how to encourage to mentors to work with their trainees on using the Helpdesk Dashboard? Elizabeth has set up weekly one-hour training sessions for trainees on using the Help Desk
- Proposal to reopen Demo Garden
 - Brooke shared the rubric that she and Elizabeth must complete and submit before the Demo Garden can reopen. Guidelines to follow for volunteers – a lot of steps to consider
 - Extension has a plan for resuming services
 - Budget issues – 124 mil reduction in overall OSU budget. Gov is pulling back funds that were already distributed. Specific impact to Extension services is unknown.
 - Brooke announced that Andrea Watson has given two weeks notice
- Extension has received several calls about the MG Plant Sale. Reminder that plant sales must be private and not under OSU Extension auspices. This has put Brooke in a very difficult position and there could be serious repercussions for the Extension program.
- City of Philomath and Gaia has purchased many of the plants in bulk and reduced the inventory.
- Letter from Gail to MG Program Partners on the resumption process but a reminder that face-to-face are banned until at least June 13th. Importance of keeping lines of communication open.
- Plant problem show and tell – trainees can take part in real life plant problems using online resources and earn volunteer hours for plant clinic
- MG Class of 2020: Volunteer tools for success – 1 hour zoom classes Wed.10-11 May 27 – July 1

- Ask a MG Veggie Gardening – first FB live (300-400 views) in addition to trainee

Good of the Association All

Next BCMGA Board meeting is scheduled for Monday July 6, 2020 at 9:00 am

BCMGA Monthly Financial Summary for May - FY 2020				
<i>Cumulative revenues and expenses January 1, 2020 through end of month</i>				
		2020 Budget	Budgeted Funds	Prior
			Remaining	Month
	12/31/2019			12/31/2019
Beginning Checkbook Balance at start of FY	53,674.71			53,674.71
Revenue (Year to date)				
Dues	256.00			256.00
Insights	16,898.82			16,898.82
Plant Sale	17,874.15			1,730.40
Cash Box Change	450.00			450.00
Sales / Refunds / Grants / Donations / Awards	1,000.00			1,000.00
Checking Account Dividend	27.00			21.44
Total Revenue to date	36,505.97			20,356.66
Expenses (Year to date)				
Insights	8,359.64	8,995.00	635.36	8,359.64
Plant Sale	1,550.40	11,535.00	9,984.60	1,500.40
OMGA dues	1,036.00	1,270.00	234.00	1,036.00
Cash Box Change: Fundraisers	400.00	2,000.00	1,600.00	400.00
BOD / General / Committee	2,751.90	9,270.00	6,518.10	2,602.27
Education & Other Services	407.20	8,265.00	7,857.80	407.20
Gardens	765.33	2,625.00	1,859.67	748.33
Youth Services	0.00	985.00	985.00	0.00
Restricted Funds	220.07	1,000.00	779.93	187.47
Cap Funds	0.00	2,280.94	2,280.94	0.00
Allocations/Donations	0.00	3,050.00	3,050.00	0.00
Total Expenses to date (incl. budgeted & restricted)	15,490.54	51,275.94	35,785.40	15,241.31
Net Income: Total Revenue minus Total Expenses	21,015.43			5,115.35
Checkbook Balance - end of month	74,690.14			58,790.06
Minus Capital Funds remaining	2,280.94			2,280.94
Cash in checking acct. available to BCMGA	72,409.20			56,509.12
OTHER ACCOUNTS				
First Tech Credit Union Savings Account	5.00			5.00
Greenhouse Capital Funds--First Internet Bank Certificates of Deposit				
Greenhouse Cap Fund: CD 1 - 1.8715 APY (11/19/20)	36,142.57			36,142.57
Greenhouse Cap Fund: CD 2 - 2.793% APY (5/1/20)	20,576.12			20,576.12
Greenhouse Cap Fund: CD 3 - 2.69% APY (7/8/20)	30,719.97			30,719.97
Greenhouse Cap Fund CDs Total	87,438.66			87,438.66