

**Benton County Master Gardener Association
Board Meeting –August 9, 2021**

**In Person/Zoom Meeting
9:00 am – 11:00 am**

Attending in person: Marge Alig, Deborah Hobbs, Deb Kern, Paula Lupcho, Alan Taylor, Jana Tindall, Nancy Tovar, Lynn Trimpe

Attending by Zoom: Frank Garcia, David Mandel, Elizabeth Records, Bob Smythe

The meeting was called to order by President Deb Kern at 9:04 in the Sunset Room at the Benton County Extension Office.

Gardening Moment: Jana has been having a deer incursion despite fencing. The suspect is a young deer who could get through gaps in the fence.

Minutes: The minutes were unanimously approved as amended.

Vice President: Alan Taylor

- Summer tour to Country Line Farms on Tuesday, Aug. 17. Carpooling is encouraged.
- September Picnic: Stay tuned for more details as pandemic restrictions are in flux.
- October Meeting: It was hoped to have a committee fair but some technology issues need to be resolved.
- November: It is Benton County's turn to host the Awards/Graduation ceremony. It is still unclear whether it will be possible to hold this event in its traditional format. Other options are being considered.

Treasurer: Marge Alig & Lynn Trimpe

- Lynn reviewed the checkbook for July. Ending balance \$73,854.74
- Marge reviewed the Statement of Financial Activity. Revenue is \$22,409.55, primarily from plant sales. Total expenditures are \$8,006.00.
- Marge reviewed the Statement of Financial Position. The total assets of the association are \$186,468.97.

President: Deb Kern

- **Nomination Committee: Jana Tindall**
 - President Elect Jana Tindall has appointed Christina Clark and Judith Kenner to the nomination committee to make recommendations on a slate of board nominations for 2022.
 - Jana requested that current board members let her know about their intentions for next year.

- Elizabeth will provide input, especially for possible newer members who may be good candidates.
- **Greenhouse Clean up**
 - Next clean up party is on Saturday, Aug. 14. Need to keep on top of the weed so the job doesn't become overwhelming.
 - Need to design an irrigation system for outdoor plant storage areas.

Membership: Deborah Hobbs

- Deborah informed the board that Judith Kenner has arranged for a Master Gardener outdoor get-together for those MGs who lived in her area of town. Deborah suggested that other MGs could replicate this in their own neighborhoods as a way of staying connected to one another.

OMGA Representative

- OMGA Mini College Report: Rich Taylor sent the Mini College report to all board members via email as he was unable to attend the board meeting.
- OMGA would like to know if people would like to have Mini College 2022 be an in-person, virtual, or a hybrid of the two.
- It was suggested that OMGA could monetize the recorded programs for a fee, therefore making them available to all MGs for continuing education. Rich will be asked to pass this along to the OMGA board.

Extension: Elizabeth Records

- Program update on facemasks: Facemasks are now required at all indoor activities if you are wearing your MG badge. They are not required at outdoor events.
- 2nd Year Trainees: There are 8 trainees remaining from the 2020 training group. They need help to complete desk hours. Elizabeth will add more time slots to the desk sign up and update the sign-up page to 2 shifts per day.
- At present, it is planned to have a 2022 training class. A program from Marion County that has an emphasis on outdoor activities is being assessed. Elizabeth asked the board to look this over and give input. The training would be a combination of Zoom classes and garden labs. The same number of trainees as in the past would be admitted to training.
- The Master Gardener storage area at the Extension office is full. Elizabeth would like chairs or a representative from committees that use that unit to join her for a clean-out session.

Greenhouse Committee: Nancy Tovar

- A new site was viewed by Nancy Tovar, Debbie Lauer, and Paula Lupcho in July. It is already fenced, has a well, and the site prep (leveling and graveling) would be done by the owner.

- There was extensive discussion on the greenhouse project in general. A joint meeting of the Greenhouse Committee and Plant Sale Committee to revisit and review the goals, financial possibilities and constraints, and other considerations of this project.

Insights into Gardening: Lynn Trimpe

- A contract with La Sells Stewart Center has been signed for the 2022 IIG conference. This was necessary to insure the desired date (2nd Saturday in February).
- The cancelation policy is still in the contract. However, Mary Mellard (co-chair of IIG) has an informal agreement with the manager of LaSells that the cancellation policy would be overlooked if the event needed to be cancelled due to COVID.

Good of the Association

- Alan asked those at the meeting for feedback on the hybrid meeting format. There were some technical issues. Alan will work on resolving them in order to have a hybrid format for the October membership meeting.
- There was consensus that BOD night meetings will be held on Zoom.

Adjournment: 10:49 am

Paula Lupcho
Secretary *pro tem*

Attachment

- Statement of Financial Position
- Statement of Financial Activity

Benton County Master Gardeners Association

Statement of Financial Position

As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
First Tech FCU Checking	0.00
First Tech FCU Savings	0.00
Oregon State CU Checkling	73,854.74
Oregon State CU Savings	96.74
Total Bank Accounts	\$73,951.48
Total Current Assets	\$73,951.48
Other Assets	
Certificates of Deposit	
FIB CD 1 (*0208) - GH Cap Fund	40,188.91
FIB CD 2 (*0547) - GH Cap Fund	20,952.42
FIB CD 3 (*2076) - GH Cap Fund	31,124.25
FIB CD 4 (*5212)	20,251.91
Total Certificates of Deposit	112,517.49
Total Other Assets	\$112,517.49
TOTAL ASSETS	\$186,468.97
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Board-Restricted Funds	
Greenhouse Set Aside	0.00
OMGA SF Excellence Award-Seed to Sup	500.00
Technology Replacement Fund	2,210.94
Total Board-Restricted Funds	2,710.94
Restricted Donations	
OMGA Propagation Grant	350.00
Seed to Supper Donation	105.59
Total Restricted Donations	455.59
Total Other Current Liabilities	\$3,166.53
Total Current Liabilities	\$3,166.53
Total Liabilities	\$3,166.53
Equity	
Opening Balance Equity	170,573.23
Retained Earnings	
Net Revenue	12,729.21
Total Equity	\$183,302.44
TOTAL LIABILITIES AND EQUITY	\$186,468.97

Benton County Master Gardeners Association

July 2021 Budget vs. Actuals: BCMGA Budget 2021 Revised July 12 - FY21 P&L

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Revenue			
Bank Account Dividends	15.86		-15.86
Board Restricted Account Revenue	70.00		-70.00
Cash Box Change Returned	300.00		-300.00
CD Interest Income	577.74		-577.74
Donations - Unrestricted	50.00		-50.00
Dues-BCMGA Membership	94.98		-94.98
Miscellaneous Revenue	93.11		-93.11
Plant Sale Revenue (Special Event)	19,533.52		-19,533.52
Seed to Supper Restricted Account Revenue	1,674.34		-1,674.34
Total Revenue	\$22,409.55	\$0.00	\$ -22,409.55
GROSS PROFIT	\$22,409.55	\$0.00	\$ -22,409.55
Expenditures			
ALLOCATIONS/DONATIONS			
Benton County FG Foundation		500.00	500.00
Benton County Library Foundation		500.00	500.00
Garden Res Guide (Corv Sust Coalition)		300.00	300.00
Oregon Flora (Ag Research Found)		250.00	250.00
Total ALLOCATIONS/DONATIONS		1,550.00	1,550.00
BOARD/COMMITTEES/GENERAL			
Bank Fees	10.00		-10.00
BOD Training	297.00	700.00	403.00
Cash Box Change	300.00	500.00	200.00
Communications Committee		300.00	300.00
Directory Printing and Mailing	579.86	800.00	220.14
Discretionary - Board	158.00	1,800.00	1,642.00
Discretionary - Extension		200.00	200.00
Discretionary - President	290.00	500.00	210.00
Hospitality		100.00	100.00
Insurance - Liability & BPP	569.00	800.00	231.00
Membership Retention/Awards		200.00	200.00
OMGA Annual Dues	1,127.00	1,300.00	173.00
OMGA Meetings		400.00	400.00
Secretary Supplies		100.00	100.00
Treasurer Supplies	306.69	600.00	293.31
Vice Pres - Meetings/Programs	70.00	820.00	750.00
Total BOARD/COMMITTEES/GENERAL	3,707.55	9,120.00	5,412.45
EDUCATIONAL SERVICES			
CGET-Community Garden Ed Team	20.93	1,800.00	1,779.07
Clinic Table		200.00	200.00
Desk Committee		600.00	600.00
Insights into Gardening		1,250.00	1,250.00