

**Benton County Master Gardener Association  
Board Meeting – March 2, 2020  
OSU Extension Office  
9:00 am – 11:00 am**

**In attendance:**    ☐ Bob Smythe                      ☐ Rich Taylor                      ☐ Deborah Hobbs                      ☐ Linda Steppan  
☐ David Dowrie    ☐ Nancy Tovar                      ☐ David Mandel                      ☐ Deb Kern                      ☐ Paula Lupcho  
☐ Diana Allen       ☐ Debbie Wray                      ☐ Dale Collins                      ☐ Jana Tindall                      ☐ Marge Alig  
☐ Alan Taylor       ☐ Brooke Edmunds                      ☐ Elizabeth Records

President Nancy Tovar called the meeting to order at 9:00 am

**Welcome and Gardening Moment    All**

- Elizabeth just made a wreath out of willow stems
- Rich finished racking all of their leaves – five trailerfuls!

**Adopt Minutes from previous meeting**

- ☐ It was moved, seconded, and passed unanimously to approve the minutes, as presented, from the Feb 2020 board meeting.

**Financial Review 2019                      Janet Magedanz**

- Janet explained that she took one month out of the previous year and reviewed all financial documentation.
- Reads all board minutes from the previous year
- ☐ It was moved, seconded, and passed unanimously to approve the 2019 financial review completed by Janet Magedanz, as presented, from the Feb 2020 board meeting.

**Treasurer's Report                      Marge Alig**

- Review of February 2020 checkbook, expense summary and financial summary documentation.
- How is transition to Quick Books going? Marge indicated that she and Paula are still learning the program. All of the current report formats will change. Janet Magedanz is providing technical assistance.
- Discussion on the status of the CD.
- Insights into Gardening preliminary report of revenues and expenses
  - Total income: \$17,445
  - Expenses: \$8,808.24

**Extension Report                      Brooke Edmunds and Elizabeth Records**

- The first MG training class and potluck is on Thursday. Discussed sanitation concerns that people might have.

- Discussed making up MG training classes if cancelled due to illness
- Looking at alternatives for Sign-Up Genius due to advertising of tobacco products

## **Officer Reports**

### **President**

1. Approve change to MMH Scholarship committee (revised)
  - Nancy will send out the proposed language so we can vote at the April board meeting
2. OSU extension .6 position posted
  - Notification of posting for a statewide program coordinator. The position is .6 FTE position and will provide support to Gail Langelotto
3. Member Communication – Committee
  - Several new MG members have come to Elizabeth and Brooke complaining that they do not necessarily feel welcomed to join different committees.
  - Nancy Tovar and Marge Alig have met with Brooke and Elizabeth to address these concerns. The plan is to develop a standing committee to address individual complaints: Nancy Tovar, Marge Alig, Rich Taylor, Deborah Hobbs volunteered for the committee. Alan Taylor suggested Meleah Ashford be added to the group.
  - Suggestion made to meet with new trainees and talk about individual and group dynamics that may occur. Will also do reminders with mentors to encourage communication with trainees to make them feel welcomed and included.

### **Vice President**

Alan Taylor

- Upcoming programs:
  - March – Jump starting your garden
  - April – Birds and Gardening
- Progress with Mentors
  - Pat Wray and Alan Taylor have matched a mentor to each of the 23 mentees!

### **OMGA Rep**

Rich Taylor

1. Website Development – Suggestions/Feedback
  - Deb Kern is a new contributor to the MG website!
  - Rich reviewed new content on the website
2. OMGA Mini College July 24-25, 2020 Planning
  - Conference planning meeting this afternoon
  - Robert Michael Pyle is keynote
3. BCMGA Projector Research Update

- Rich provided information about an Epson projector with wireless capabilities - \$529 through Amazon.
- Suggestion made to look locally for a projector for convenience and ease of return
- Tested the current projector available for use by all Extension programs – it has much better resolution but must be checked out.

**Unfinished Business**

- Bill Meyer, president of the Albany Scout Lodge, is meeting with the Greenhouse Committee on March 17, 2020 to discuss possible placement of an MG Greenhouse at their site.
- On March 9<sup>th</sup> Nancy Tovar, Debbie Lauer and Jennifer Klammer are meeting with LBCC to discuss their greenhouses as they no longer have a horticulture program.

**New Business**

- New Projects and Issues
- Adopt a flower basket for the city of Philomath is \$90. Will discuss at April Meeting.

**Upcoming events – MG Trainee Welcome Potluck March 5, 2020**

**Good of the Association - All**

Meeting adjourned at 10:54 am

**Next BCMGA meeting: April 6, 2020 at 9:00 am, OSU Extension Office**

# BCMGA Monthly Financial Summary for February - FY 2020

## *Cumulative revenues and expenses January 1, 2020 through end of month*

		2020 Budget	Budgeted Funds Remaining	Prior Month
	12/31/2019			12/31/2019
<b>Beginning Checkbook Balance at start of FY</b>	<b>53,674.71</b>			<b>53,674.71</b>
<b>Revenue</b> (Year to date)				
Dues	256.00			238.00
Insights	16,898.82			14,094.94
Plant Sale	807.40			411.00
Cash Box Change	450.00			50.00
Sales / Refunds / Grants / Donations / Awards	1,000.00			1,000.00
Checking Account Dividend	10.47			4.96
<b>Total Revenue to date</b>	<b>19,422.69</b>			<b>15,798.90</b>
<b>Expenses</b> (Year to date)				
Insights	1,820.16	8,995.00	7,174.84	223.45
Plant Sale	1,227.58	11,535.00	10,307.42	103.82
Cash Box Change: Fundraisers	400.00	2,000.00	1,600.00	0.00
OMGA dues	0.00	1,270.00	1,270.00	0.00
BOD / General / Committee	1,862.18	9,270.00	7,407.82	938.54
Education & Other Services	349.13	8,265.00	7,915.87	245.97
Gardens	375.58	2,625.00	2,249.42	0.00
Youth Services	0.00	985.00	985.00	0.00
Restricted Funds	7.99	1,000.00	992.01	0.00
Cap Funds	0.00	2,280.94	2,280.94	0.00
Allocations/Donations	0.00	3,050.00	3,050.00	0.00
<b>Total Expenses to date</b>	<b>6,042.62</b>	<b>51,275.94</b>	45,233.32	1,511.78
<b>Net Income: Total Revenue minus Total Expenses</b>	<b>13,380.07</b>			14,287.12
<b>Checkbook Balance - end of month</b>	<b>67,054.78</b>			67,961.83
Minus Capital Funds remaining	2,280.94			2,280.94
<b>Cash in checking acct. available to BCMGA</b>	<b>64,773.84</b>			<b>65,680.89</b>
<b>Other Accounts Balances</b>				
First Tech Credit Union Savings Account	5.00			5.00
<b>Greenhouse Capital Funds--First Internet Bank Certificates of Deposit</b>				
Greenhouse Cap Fund: CD 1 - 1.8715 APY (11/19/20)	35,974.56			35,921.76
Greenhouse Cap Fund: CD 2 - 2.793% APY (5/1/20)	20,456.68			20,412.08
Greenhouse Cap Fund: CD 3 - 2.69% APY (7/8/20)	30,515.68			30,456.56
<b>Greenhouse Cap Fund CDs Total</b>	<b>86,946.92</b>			<b>86,790.40</b>