

Benton County Master Gardener Association
Board Meeting – September 8, 2020
Virtual Meeting
9:00 am – 10:00 am

In attendance: ☒ Bob Smythe ☒ Rich Taylor ☒ Deborah Hobbs ☒ Linda Steppan
☒ David Dowrie ☒ Nancy Tovar ☒ David Mandel ☒ Deb Kern ☒ Paula Lupcho
☒ Diana Allen ☒ Debbie Wray ☐ Dale Collins ☒ Jana Tindall ☒ Marge Alig
☒ Alan Taylor ☒ Brooke Edmunds ☐ Elizabeth Records

Guests: Christina Clark

President Nancy Tovar called the meeting to order at 9:03 am

Welcome and Gardening Moment All

- Bright side of Covid-19 for Paula – she’s getting all of her gardening projects completed as well as her wish lists!
- Banner cucumber year for Rich.

Adopt Minutes of previous meeting

- Reviewed August minutes.
 - ☐ It was moved, seconded, and passed unanimously to approve the minutes from the August 2020 board meeting.

Extension Report

Brooke Edmunds

- All Volunteer meetings – ongoing once a month.
- No new trainee classes for the next year.
- State level training to be offered via Zoom over the next year for all current Master Gardeners – look for a survey on possible topics.
- Statewide MG Appreciation the week of October 26th – details to follow
- Prior approval for all in-person training ☐ Link to activities that have been approved
- Plant ID “hybrid” class held by Pat Breen.

Officer Reports

Treasurer’s Report

Marge Alig

- Financials
 - Review of August checkbook and expense summary.
 - Review of August Financial Summary – *see attached*.

President Elect

Deb Kern

- 2021 Officer Slate, practice vote
 - Proposed voting procedure via Google Docs. Deb previewed an online voting option during the October membership meeting.
 - Discussion on member access to the meeting if participation is by phone only.

- Help Desk: How can we accommodate MGs who are finding Virtual Desk difficult?
 - Deb reviewed the frustration shared with her by MG mentors on training their mentees remotely.

Vice President Alan Taylor

- Virtual Garden Tour
 - August photo gallery “winners” are Pat Werner and Kathy Clark
 - September theme is Harvest

OMGA Survey Results Rich Taylor

- Meeting is this Friday and will include survey results on statewide MG program activities.

President Nancy Tovar

- Vote on proposed change to article IX Section 3: Dissolution clause for nonprofits
 - Paula reviewed proposed language on the distribution of assets in the event of the dissolution of the BCMGA. Paula will send out updated language based on today’s discussion for a vote at the October meeting.
 - Or to another tax-exempt organization that shares one or more of the goals/purposes of this association. Paula to send out edits and we’ll vote next month.
- Vote on BCMGA/EGC Contract for sale of plants on private property.
 - ☐ It was moved, seconded, and passed unanimously to approve the Plant Sale agreement between BCMGA and the EGC, pending approval by OSU Extension.
- Discussion of plant sale proposal to OSU Extension
 - Reviewed the proposed agreement between BCMGA and EGC for the administration of a plant sale on behalf of BCMGA.
 - Brooke to review the proposed BCMGA agreement.
- Letter from OSU Extension
 - Jana suggested that BCMGA respond with a letter of acknowledgement to OSU Extension stating the issues have been addressed.
- Communications committee met with OSU Extension Aug. 4, Committee chairs Aug. 7, CC Aug. 13, Brooke, Aug. 18, Pat Wray Aug. 28. Approximately 14 hours total.
- Philomath Greenhouse participation – approved, with details pending.
- Adams School Garden activity is suspended until spring 2021.
- Any update/discussion on Zoom Pro purchase?
 - Discussion on purchase of a Zoom account.
 - ☐ It was moved, seconded, and passed unanimously to approve the purchase of a BCMGA Zoom account.

Good of the Association All

The meeting was adjourned at 10:55 am.

Next BCMGA Zoom Board meeting is scheduled for Monday October 5th at 9:00 am

BCMGA Monthly Financial Summary for August- FY 2020		Revised Nov 2, 2020		
<i>Cumulative revenues and expenses January 1, 2020 through end of month</i>		2020 Budget	Budgeted Funds	Prior
			Remaining	Month
	12/31/2019			12/31/2019
Beginning Checkbook Balance at start of FY	53,674.71			53,674.71
Revenue (Year to date)				
Dues	256.00			256.00
Insights	16,898.82			16,898.82
Plant Sale	23,757.15			23,427.15
Cash Box Change	450.00			450.00
Sales / Refunds / Grants / Donations / Awards	1,000.00			1,000.00
Checking Account Dividend	42.67			37.60
Total Revenue to date	42,404.64			42,069.57
Expenses (Year to date)				
Insights	8,359.64	8,995.00	635.36	8,359.64
Plant Sale	2,116.66	11,535.00	9,418.34	1,666.66
OMGA dues	1,036.00	1,270.00	234.00	1,036.00
Cash Box Change: Fundraisers	400.00	2,000.00	1,600.00	400.00
BOD / General / Committee	3,005.65	9,270.00	6,264.35	3,005.65
Education & Other Services	453.00	8,265.00	7,812.00	453.00
Gardens	1,066.84	2,625.00	1,558.16	1,027.69
Youth Services	0.00	985.00	985.00	0.00
Restricted Funds	220.07	1,000.00	779.93	220.07
Cap Funds	0.00	2,280.94	2,280.94	0.00
Allocations/Donations	0.00	3,050.00	3,050.00	0.00
Total Expenses to date (incl. budgeted & restricted)	16,657.86	51,275.94	34,618.08	16,168.71
Net Income: Total Revenue minus Total Expenses	25,746.78			25,900.86
Transfer--First Tech CU to First Internet Bank (CD #4) June 17, 2020	-20,000.00			-20,000.00
Checkbook Balance - end of month	59,421.49			59,575.57
Minus Capital Funds remaining in checking account	2,280.94			2,280.94
Cash in checking acct. available to BCMGA	57,140.55			57,294.63
OTHER ACCOUNTS				
First Internet Bank of Indiana				
CD 1--Greenhouse Cap Fund: 1.8715 APY (11/19/20)	36,311.36			36,254.40
CD 2--Greenhouse Cap Fund: 1.464% APY (5/1/21)	20,651.41			20,626.01
CD 3--Greenhouse Cap Fund: 1.007% APY (7/8/21)	30,848.96			30,822.78
Subtotal Greenhouse Cap Fund CDs	87,811.73			87,703.19
CD 4 (Not Cap Fund) -- 1.18% APY (6/17/20 -- 6/16/2021)	20,049.17			20,029.10
First Tech Federal CU Savings Account	5.00			5.00
Total All Other Accounts	107,865.90			107,737.29